

PRIVACY POLICY

1. Scope of the Privacy Policy

The practice adheres to legislative requirements with regards to the privacy of the users of the Louise Bolton Clinical Psychologist website. Please read the following to learn more about the Louise Bolton Clinical Psychologist privacy policy.

- 1.1. This policy relates to how the practice uses, stores and collects personal information collected from users that visit our website.
- 1.2. Personal information is information about the user that is personally identifiable like the user's name, surname or email address that is not otherwise publicly available.
- 1.3. This policy does not apply to the practices of companies that Louise Bolton Clinical Psychologist does not own or control or with whom Louise Bolton Clinical Psychologist is not affiliated or contracted, or to people that the practice does not employ or manage.
- 1.4. This privacy policy forms part of the **Terms and Conditions** of use for Louise Bolton Clinical Psychologist website.

2. Use and Collection of the Information Collected

- 2.1. The practice collects personal information only when the user request to be contacted or, to be provided with more information on the services Louise Bolton Clinical Psychologist provide.
- 2.2. Once a user requests information by filling out the contact form they will no longer be anonymous to the practice, but all information provided will be dealt with confidentially and will not be kept once contact has been established.
- 2.3. Should the user choose to subscribe to any newsletters or online service, The Practice will provide the user with an "opt-out" mechanism that will provide the user the opportunity to indicate that he/shedoes not want The Practice to send the user any further communications
- 2.4. The practice may in future, but currently does not use information collected from Louise Bolton Clinical Psychologist website, for the following general purposes: provide users with the practice's news, improve the practice's services, and to conduct research.
- 2.5. Although the Practice will undertake every reasonable precaution to prevent personal information being used for any other purposes than previously stated this cannot be guaranteed.

3. Children

Children under the age of 14 years should have parental/guardian consent before providing any personal information to the practice.

- 3.1.** If The Practice determines upon collection that a user is under this age, The Practice will not use or maintain his/her personal information without the parent/guardian's consent.

4. Information Sharing and Disclosure

The practice does not rent, sell, or share personal information about the user with other people or non-affiliated companies except to provide products or services users have requested.

5. The user's ability to delete his/her information

- 5.1. The user may edit their information, including marketing preferences, at any time, provided this information remains accurate in accordance with Louise Bolton Clinical Psychologist Terms and Conditions.

6. Confidentiality and Security

The practice has placed physical, technological and procedural security safeguards in place that comply with best practices to protect personal information about the user.

7. Changes to the Privacy Policy

Louise Bolton Clinical Psychologist may update this policy. It is the responsibility of the user to keep up to date of any changes to this policy. Reasonable measures will be taken to keep users informed.

8. Feedback

If a user has any questions, suggestions or comments, users are requested to complete the feedback section on Louise Bolton Clinical Psychologist website. Any comments posted on the feedback section will not be accessible to the general public. What feedback section?

9. Update of the Privacy Policy

This Privacy Policy was last updated 30 June 2021

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